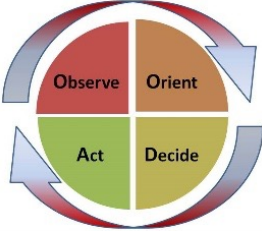
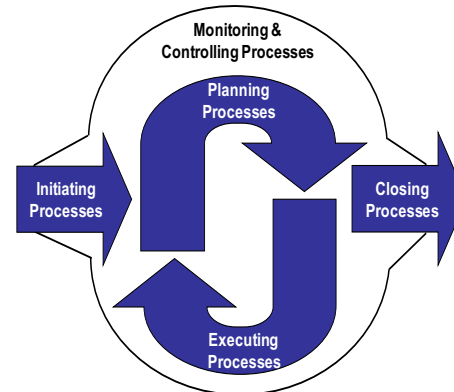


# AGILITY ACTION TEAM PROCESS

INITIATING	PLANNING	EXECUTING	CLOSING	MEASURE & FEEDBACK
<ul style="list-style-type: none"> <li>• Determine executive sponsor for each project</li> <li>• Define project charter, scope and expectations</li> <li>• Determine Action Team leader</li> <li>• Establish appropriate action team make up</li> </ul>	<ul style="list-style-type: none"> <li>• Define project life cycle and desired outcomes</li> <li>• Identify and map project stakeholders and RACI involvement</li> <li>• Establish the project team protocols for meeting cadence and working together</li> <li>• Determine team roles and accountabilities</li> </ul>	<ul style="list-style-type: none"> <li>• Utilize the OODA model for guiding project flow</li> </ul>  <ul style="list-style-type: none"> <li>• Utilize Agile Project Management mindsets, tools &amp; technology</li> </ul>	<ul style="list-style-type: none"> <li>• Review recommended plans with sponsor and key stakeholders</li> <li>• Confirm conclusions on recommended actions</li> <li>• Communicate outcomes with key stakeholders</li> <li>• Implement plan for communication, change dynamics and embedding outcomes into new SOP</li> </ul>	<ul style="list-style-type: none"> <li>• Establish on-going fluid mechanisms to monitor and measure success</li> <li>• Continuously review team progress and team process; how make better next time</li> <li>• Establish and confirm on-going accountability for action and continuous improvement</li> </ul>



**Mission  
Critical  
Agility  
Projects**



**Agility as  
Competitive  
Advantage**



# AGILE PROBLEM-SOLVING SCHEMATIC USING THE OODA LOOP & THE AGILE MODEL®

How Can We Make our Problem Solving More AGILE?	<b>OBSERVE</b> <i>(Map Current State Reality &amp; Dynamics)</i>	<b>ORIENT</b> <i>(Map Desired State Needs &amp; Expectations)</i>	<b>DECIDE</b> <i>(Map Best Scenario &amp; Critical Path)</i>	<b>ACT</b> <i>(Map How to PIVOT &amp; Track Success Indicators)</i>
<b>ANTICIPATE CHANGE</b>	<ul style="list-style-type: none"> <li>What is the problem statement we are trying to solve and why is it a mission critical issue?</li> <li>What are facts &amp; trends about the current state of this issue?</li> <li>What forces of change (VUCA) are impacting success?</li> </ul>	<ul style="list-style-type: none"> <li>What is our vision for the desired state?</li> <li>How does it align with our Corporate Mission, Vision &amp; Values?</li> <li>What other VUCA might we anticipate?</li> </ul>	<ul style="list-style-type: none"> <li>What changing scenarios must we anticipate and consider?</li> <li>What other what-if analysis should we do?</li> <li>What other VUCA might we encounter?</li> </ul>	<ul style="list-style-type: none"> <li>What are the CHANGE and PIVOT implications from the DECIDE solution ... from/to?</li> <li>What other contingency plans do we need?</li> <li>What other VUCA might we anticipate?</li> </ul>
<b>GENERATE CONFIDENCE</b>	<ul style="list-style-type: none"> <li>How does current state impact key stakeholder interests and needs?</li> <li>Who are they?</li> <li>How do their interests align?</li> <li>How does the current state SAP their confidence?</li> </ul>	<ul style="list-style-type: none"> <li>How does it align with the Mission, Vision and Values of key stakeholders?</li> <li>What are the benefits for them in creating the desired state?</li> <li>How do the benefits align with their interests?</li> </ul>	<ul style="list-style-type: none"> <li>What is the criteria we should use to select the best scenario?</li> <li>How do the scenarios deliver on the success criteria ... deliver the benefits and overcome the obstacles?</li> <li>What is the path of least resistance and highest reward?</li> </ul>	<ul style="list-style-type: none"> <li>What are the communications priorities and implications enacting this solution?</li> <li>How do we prime the pumps?</li> <li>How do we hit the ground running?</li> </ul>
<b>INITIATE ACTION</b>	<ul style="list-style-type: none"> <li>What are main pain points that need urgent action?</li> <li>What could be early wins?</li> <li>How could we best get a snowball effect of benefits to flow?</li> </ul>	<ul style="list-style-type: none"> <li>What are the Barriers, Obstacles &amp; Hurdles we will encounter?</li> <li>Structural?</li> <li>Cultural?</li> <li>Resistance?</li> </ul>	<ul style="list-style-type: none"> <li>What is the critical path to deliver the "best case" scenario?</li> <li>How will we get started?</li> <li>How do we get to "minimal viable product" as soon as possible?</li> <li>How to begin to iterate 1.0/2.0/3.0?</li> </ul>	<ul style="list-style-type: none"> <li>What is our game-plan?</li> <li>3 days?</li> <li>3 weeks?</li> <li>3 months?</li> <li>What are the critical milestones to sustain successful implementation?</li> </ul>
<b>LIBERATE THINKING</b>	<ul style="list-style-type: none"> <li>What else do we need to know that we do not know at this time?</li> <li>How do we access the voice of the customer?</li> <li>How do we get stakeholders to see the problem differently?</li> </ul>	<ul style="list-style-type: none"> <li>How will we overcome the barriers in new and novel ways?</li> <li>How will we bring our customers into the conversation flow about the desired state?</li> <li>Have we tapped into all levels in our organization to gain perspective?</li> </ul>	<ul style="list-style-type: none"> <li>How is this path prone to potential failure?</li> <li>How do we assure this path is prone to success?</li> <li>How do we stack the deck to get key customer buy-in?</li> </ul>	<ul style="list-style-type: none"> <li>How will we be ready for this to be harder and take longer than we thought?</li> <li>How are we involving and engaging our customers in the implementation and change process?</li> </ul>
<b>EVALUATE RESULTS</b>	<ul style="list-style-type: none"> <li>How is the current state impacting results and outcomes?</li> <li>What are the implications if nothing changes?</li> <li>Is it getting better or worse?</li> </ul>	<ul style="list-style-type: none"> <li>What are the success criteria and measures?</li> <li>How will we declare victory?</li> <li>Who should be measuring success?</li> </ul>	<ul style="list-style-type: none"> <li>How do we clearly define expectations in our DECIDE critical path?</li> <li>What are early warning signals and key feedback loops to define?</li> <li>How will we detect signal from noise?</li> </ul>	<ul style="list-style-type: none"> <li>How have we established CLARITY, UNITY and AGILITY in transforming from the CURRENT STATE to the DESIRED state?</li> <li>What are the critical success measures?</li> <li>What is the frequency to success measures?</li> </ul>

## THE AGILE MODEL®

